

Important Update Regarding Commission Payments



Receive your commission faster, sign up for direct deposit today!

- Easier, secure, and efficient way to receive commission.
- Commission deposited directly into your agency's bank account.
- No delays or lost payments as a result of Canada post.

How to sign up for Direct Deposit

1. Complete the Direct payment authorization form.
2. Email completed form to agencyupdates@travelbrands.com

did you know?

TravelBrands accepts payments via Interac etransfer

1. Log into your online or mobile banking app and select the account
2. Choose or add your recipient's email
3. Enter the amount and a security question

Important: Please make sure to provide TravelBrands with security question and security answer via email at eftpayments@travelbrands.com

Reminder **Your Agency PIN code**

is required to make any transaction over the phone. Keep your PIN code safe and secure. If you are unaware of your agency's PIN code, please contact your manager.

If you are the agency manager and you have forgotten the PIN code contact the support team by email: sso@travelbrands.com.



Find us on Your TravelBrands BDM



Access Bookings: TravelBrandsAccess.com
OR CALL: 1-844-5-TBRAND (827263)



Direct Payment Authorization Form / Formulaire d'autorisation de dépôt direct

This form must be completed to commence the Electronic Funds Transfer for commission payments to your bank account. Return the signed copy of this form **along with a void cheque** to:

Prrière de compléter ce formulaire afin d'autoriser les dépôts électroniques de commissions directement dans votre compte de banque. Retourner ce formulaire signé **ainsi qu'un chèque annulé** de votre compte dans lequel les transferts seront effectués. Envoyer le tout à:

TravelBrands
Accounts Receivable Department
5343 Dundas Street West, 4th Floor
Toronto, Ontario, Canada
M9B 6K5
agencyupdates@travelbrands.com

Agency Name / Nom de l'agence: _____

Contact Person / Personne contact: _____

Address / Adresse: _____

Telephone / Téléphone: (____) _____

Email / Courriel: _____

(This will be used to send deposit notice/Sera utilisé pour envoyer l'avis de dépôt)

Signature / Signature

Date / Date

____/____/____
D/J M/M Y/A